

- APPLICATION
- PROFESSIONAL LIABILITY ACTION DETAIL (ATTACHMENT B)

PURPOSE: ESTABLISHED BY HOUSE BILL 2144 (1999), THE ADVISORY COMMITTEE ON PHYSICIAN CREDENTIALING INFORMATION (ACPCI) DEVELOPS THE UNIFORM APPLICATIONS USED BY HOSPITALS AND HEALTH PLANS TO CREDENTIAL AND RECREDENTIAL PRACTITIONERS WITHIN OREGON.

REVIEWED, AMENDED AND APPROVED
BY THE ADVISORY COMMITTEE ON PHYSICIAN CREDENTIALING INFORMATION (ACPCI)
MARCH 16, 2022

Prior to completing this recredentialing application, please read and observe the following:

I. Instructions

This form should be **typed** (*using a different font than the form*) **or legibly printed in black or blue ink**. If more space is needed than provided on original, attach additional sheets and reference the question being answered.

- Modification to the wording or format of the Oregon Practitioner Recredentialing Application will invalidate the application.
- Complete the application in its entirety. Keep an <u>unsigned</u> and <u>undated</u> copy of the
 application on file for future requests. When a request is placed, send a copy of the
 completed application to the health care related organization to which you are applying,
 making sure that all information is complete, current and accurate.
- Please sign and date page 9, Attestation Questions and page 10, Authorization and Release of Information Form (and Attachment A, Professional Liability Action Detail, if applicable).
- Each page of the application requires the applicant's initials and the date on which the application was last reviewed.
- Attach copies of the documents requested each time the application is submitted.
- If a section does not apply to you or your practitioner type, please check the "Does Not Apply" box at the top of the section.
- Submit application to the requesting organization(s).

Current copies of the following documents must be submitted with this application:

- State Professional License(s)
- DEA Certificate or CSR Certificate
- ECFMG (*if applicable*)
- Face Sheet of Professional Liability Policy or Certificate

A curriculum vitae is optional and not an acceptable substitute.

*Note: Please return completed application to the health care related organization to which you are applying, not to the State

II. Practitioner Information			Please p	rovide the	practitioner's fi	ull legal name	•	
Last name (include suffix; Jr., Sr., III):		First:		Middle:		Degree(s):	Degree(s):	
Is there any other name under which you have bee Name(s) and year(s) used:	n knov	wn or have used sinc	e starting profe	essional trai	ning? Yes [No [
Home street address:				Home tele	ephone number:	Mobile/alter	nate number:	
				- Email add	lress:			
City:	State	:			ZIP:			
Country:	Birth	n date (month/day/ye	ear):		Birth place:			
Citizenship:	Social Security number:			Gender: Male Female X				
Immigrant visa number (if applicable):	Visa	expiration date:			Type:			
			<i>T</i>	,.				
III. Specialty Information					nay be included			
Principal clinical specialty (<i>For most current specialties list, see:</i> http://www.wpc-edi.com/codes.): Do you want to be designated as a primary care practitioner (PCP)? Yes \[\begin{small} \text{No } \emptyred{\text{L}} \end{small} \]				r (PCP)?				
Additional clinical practice specialties:								
Category of professional activity, check all be	oxes t	hat apply:						
Clinical practice: Full time Part time Locum/ter	mpora	ry Telemed	icine O	ther (expla	ain):			
Other professional activities:								
Administration Teaching Rese	earch	Retired	Other (expla	ain):				
IV. Board Certification/Recert	tifica	ation				Does not	apply 🗌	
List all current and past certifications. H	Please	attach addition	al sheets, if	necessar	y			
Name of issuing board			Board ertification Number applicable)	Sı	pecialty	Date certified/ recertified month/year	Expiration date (if any) month/year	
						/	/	
						/	/	
						/	/	
If not currently board certified, describing intended future testing for certification								
						Initials:	Date:	

V. Other Certifications		Please attac	ch copy o	of certificate(s),	if applicable.	Does not apply
Examples include: ACLS, BLS, A	TLS, PAL	S, NRP, AANA, Fluoro	oscopy,	Radiography, et	c.	
Type:	Number:		1	Month/year of cer	tification:	Month/year of expiration:
Type:	Number:		1	Month/year of cer	tification:	Month/year of expiration:
Type:	Number:		1	Month/year of cer	tification:	Month/year of expiration:
Type:	Number:		1	Month/year of cer	tification:	Month/year of expiration:
For additional certifications, plea	se attach	a separate sheet.	l			
VI Drastics and Emple		Information				
VI. Practice and Emplo		Imormation	Depart	tment name (if ho	spital based):	
Primary clinical practice street addre					Entity type 2 (gr	oup) NPI number
					Entity type 2 (gr	oup) 141 1 number
City:	County	7 :		State:		ZIP:
Primary office telephone number: - Ext.:	•	Primary office fax number: Pa		Patient appointm	nent telephone number: Ext.:	
Mailing/billing address (if different fre	om above):				Attn:	
Office manager:		Office manager's telepho	one num	oer: Office manager's fax number:		s fax number:
Exchange/answering service number: Ext.:		Pager number:		Office email ad		dress:
Recredentialing contact and address:		,			1	
Recredentialing contact's telephone no Ext.:	umber:	Recredentialing con	ntact's fax	x number:	Recredentialing	contact's email address:
Federal tax ID number or Social Securbusiness purposes:	rity number	, if used for	Name	affiliated with tax	ID number:	
Name of secondary practice/affiliati	on or clini	e:	Depart	tment name (if ho	spital based):	
Secondary clinical practice street add	ress:				Entity type 2 (gr	roup) NPI number:
City:	County:			State:		ZIP:
Secondary office telephone number: Ext.:		Secondary office fax nui	mber:		Patient appointm	nent telephone number: Ext.:
Mailing/billing address (if different fro	om above):				Attn:	
Office manager: Office manager's telephor Ext			one num	ber: Office manager's fax number:		
Exchange/answering service number: Ext.:	ice number: Pager number:			Office email ad		dress:
Recredentialing contact and address:						
Recredentialing contact's telephone no Ext.:	umber:	Recredentialing contact	t's fax nu	mber:	Recredentialing	contact's email address:
Federal tax ID number or Social Securbusiness purposes:	rity number	, if used for	Name	affiliated with tax	ID number:	
Please list other office locations v	vith above	information on a separ	rate she	et.		
						Initials: Date:

VII. Practice Call Coverage			Please provide th provide care for	-		-	
NAME:			SPECIALTY:	,			
1.							
2							
3.							
4							
5.							
VIII. Additional Education If you have completed additional residencies three (3) years, please provide the following Complete name and street address of program:					ast	Does not	apply 🗌
City:	State:	ZIP:		Contact email:			
Specialty:			Phone number:	Fox		mber, if availab	ole:
						-	.10.
From month/year:	To month/year:			Month/year of co	mpletion:		
Did you complete the program? Yes	□ No □	(If y	ou did not complet	e the program, plea	ase explai	in on a separat	e sheet.)
Complete name and street address of program:							
City:	State:	ZIP:		Contact email:			
Specialty:	lty:		Phone number:	Fax number, if available:		ole:	
From month/year:	To month/year:			Month/year of co	mpletion:		
Did you complete the program? Yes	No 🗌	(If y	you did not complet	e the program, ple	ase expla	in on a separa	te sheet.)
IX. Continuing Medical Educa	tion						
Please list activities for which you have rece Please attach a separate sheet, if needed.		during	the past two (2) y	vears.		Does not	apply 🗌
Name:		N	Ionth/year attended:	:	Н	ours:	
Name:		N	Month/year attended:		Н	ours:	
Name:		N	Month/year attended:		Н	Hours:	
Name:		N	Month/year attended:		Н	ours:	
Name:		N	Month/year attended:		Н	ours:	
X. Health Care Licensure, Reg Please attach additional sheets, if necessary.		ertific	cates and ID	Numbers			
Oregon license or registration number:	Type:			Month/day	year of e	xpiration date:	
Drug Enforcement Administration (DEA) registrat	tion number (if applica	able):		Month/day.	year of e	xpiration date:	
Controlled substance registration (CSR) number (i	f applicable):			Month/day/year issued:			
Entity Type 1 (Individual) NPI number:	Medicare number:			Oregon Medicaid provider number:			
Physician Assistant Supervising Physician Full Na	me and Oregon Licen	se Num	ber:	l			
					1	Initials:	Date:

XI. Other State Health C Please attach additional sheets, if ne		egistrations and Cert	ificates	Does not apply
State/country:	Number:		Type:	
Year obtained:	Month/day/yea	r of expiration:	Year relinquished:	
Reason:				
State/country:	Number:		Type:	
Year obtained:	Month/day/yea	r of expiration:	Year relinquished:	
Reason:	·			
State/country:	Number:		Type:	
Year obtained:	Month/day/yea	r of expiration:	Year relinquished:	
Reason:	·			
XII. Hospital and Other	Health Care Fac	cility Affiliations		
Please list for the past three (3) year membership. Include all (A) affiliation any other health care related facility, fellowships. Please list employment	ons in the past three (3) If more space is need	years, and/or (B) applications ed, please attach additional s	in process (i.e., hospi heets. Do not list re	itals, surgery centers or
A. Affiliations in the Pas	t Three (3) Year	r'S		Does not apply
Facility name:	Phone number:	Contact email	Complete address:	
Status (e.g. active, courtesy, provisional, allied health, etc.):	Fax number, if available	/ /		
Do you have admitting privileges at this f	facility? Yes No	Professional Liability Carrie	er:	
Facility name:	Phone number:	Contact email	Complete address:	
Status (e.g. active, courtesy, provisional, allied health, etc.):	Fax number, if available	Month/day/year of appointment		
Do you have admitting privileges at this f	facility? Yes No	Professional Liability Carrie	er:	
Facility name:	Phone number:	Contact email	Complete address:	
Status (e.g. active, courtesy, provisional, allied health, etc.):	Fax number, if available	Month/day/year of appointment		
Do you have admitting privileges at this t	facility? Yes No	Professional Liability Carrie	er:	
If you do not have hospital admitting p continuity of care for patients who req		iliations listed in this section, ple	ase explain on a separ	rate sheet your plan for
B. Applications in Proces	SS	s		Does not apply
Facility name:	Phone number:	Contact email	Complete address:	
Status (e.g. active, courtesy, provisional, allied health, etc.):	Fax number, if available	Month/day/year of submission / /		
Facility name:	Phone number:	Contact email	Complete address:	
Status (e.g. active, courtesy, provisional, allied health, etc.):	Fax number, if available	Month/day/year of submission / /		
Facility name:	Phone number:	Contact email	Complete address:	
Status (e.g. active, courtesy, provisional, allied health, etc.):	Fax number, if available	Month/day/year of submission		
			Iı	nitials: Date:

XIII. Professional Practice	/Work History A	curriculum vitae	e is not sufficient.			
	nd account for work, profession ervice. Please explain in section eets, if necessary.					
Name of current practice/employer:		Conta	ct's name:			
Telephone number: Ext.:	Fax number:	Comp	Complete address:			
From month/year:	To month/year:					
Contact's email address, if available:		Profes	ssional liability carrier:			
Name of current practice/employer:		Conta	ct's name:			
Telephone number: Ext.:	Fax number:	Comp	elete address:			
From month/year:	To month/year:					
Contact's email address, if available:		Profes	ssional liability carrier:			
Name of previous practice/employer:		Conta	ct's name:	ct's name:		
Telephone number:	Fax number:	Comp	elete address:			
From month/year:	To month/year:					
Contact's email address, if available:		Professional liability carrier:				
Name of previous practice/employer:		Conta	Contact's name:			
Telephone number:	Fax number:	Comp	elete address:			
From month/year:	To month/year:					
Contact's email address, if available:		Profes	ssional liability carrier:			
Name of previous practice/employer:		Conta	Contact's name:			
Telephone number:	Fax number:	Comp	elete address:			
From month/year:	To month/year:					
Contact's email address, if available:		Professional liability carrier:				
			In	nitials: Date:		
	ter than two (2) months in the lates where applicable. Please			Does not apply		
Activities and/or names:			From month/year:	To month/year:		
			/	1		
			/	/		
			/	/		
			/	/		

		/	/
		1	/
		1	/
		1	/
		1	/
XIV. Peer References		1	1
		nt observations, are directly familiar with your ude at least one member from the Medical Sta	
Name of reference:		Complete address, include department if appli	cable:
Specialty:			
Professional relationship:			
Telephone number: Ext.:	Fax number:	Email address, if available:	
Name of reference:		Complete address, include department if appli	cable:
Specialty:			
Professional relationship:			
Telephone number: Ext.:	Fax number:	Email address, if available:	
Name of reference:		Complete address, include department if appli	cable:
Specialty:			
Professional relationship:			
Telephone number: Ext.:	Fax number:	Email address, if available:	

Date:

Initials:

XV. Professional Liabili	ty Insurance			
Current Insurance Carrier/Provider of Professional Liability Coverage:		Policy Number: Type of Covera Claims-Made		f Coverage (check one): s-Made Occurrence
Name of Local Contact:		Mailing Address:	·	
Contact's Telephone Number: Ext.:	Fax Number, if available:			
Per claim limit of liability:	Aggregate amount:	Contact's email addres	s, if available:	
Month/Day/Year Effective:	Month/Day/Year Retroactiv	e Date, if applicable:	Month/Day/Year o	of Expiration:
Please list all previous professi attach additional sheets, if nec	=	nin the past three (3)	years. Please	Does Not Apply
Insurance Carrier/Provider of Profession	nal Liability Coverage:	Policy Number:		f Coverage (check one): s-Made Occurrence
Name of Local Contact:		Mailing Address:		
Contact's Telephone Number: Ext.:	Fax Number, if available:			
Per claim limit of liability:	Aggregate amount:	Contact's email addres	s, if available:	
Month/Day/Year Effective:	Month/Day/Year Retroactiv	e Date, if applicable: Month/Day/Year of		of Expiration:
Insurance Carrier/Provider of Profession	nal Liability Coverage:			f Coverage (check one): s-Made Occurrence
Name of Local Contact:		Mailing Address:	Cium	o made
Contact's Telephone Number: Ext.:	Fax Number, if available:			
Per claim limit of liability:	Aggregate amount:	Contact's email addres	s, if available:	
Month/Day/Year Effective:	Month/Day/Year Retroactiv	ive Date, if applicable: Month/Day/Year of Expiration:		of Expiration:
Insurance Carrier/Provider of Profession	nal Liability Coverage:	Policy Number: Type of Coverage (check one): Claims-Made Occurren		
Name of Local Contact:		Mailing Address:		
Contact's Telephone Number: Ext.:	Fax Number, if available:			
Per claim limit of liability:	Aggregate amount:	Contact's email addres	s, if available:	
Month/Day/Year Effective:	Month/Day/Year Retroactiv	ve Date, if applicable:	Month/Day/Year o	of Expiration:
Insurance Carrier/Provider of Profession	nal Liability Coverage:	Policy Number:		f Coverage (check one): s-Made Occurrence
Name of Local Contact:		Mailing Address:		
Contact's Telephone Number: Ext.:	Fax Number, if available:			
Per claim limit of liability:	Aggregate amount:	Contact's email addres	s, if available:	
Month/Day/Year Effective:	Month/Day/Year Retroactiv	ve Date, if applicable:	Month/Day/Year o	f Expiration:
			•	Initials: Date:

XVI. Attestation Questions – This section to be completed by the Practitioner.

Mod	ification to the wording or format of these Attestation Questions will invalidate the application	l•	
	e answer the following questions "yes" or "no". If your answer to any of the following questions is "yes", pleans, as specified in each question, on a separate sheet. Please sign and date each additional sheet.	se provide de	tails and
A.	In the last three (3) years has your license, certification, or registration to practice your profession, Drug Enforcement Administration (DEA) registration, or narcotic registration/certificate in any jurisdiction ever been denied, limited, suspended, revoked, not renewed, voluntarily or involuntarily relinquished, or subject to stipulated or probationary conditions, had a corrective action, or have you ever been fined or received a letter of reprimand or is any such action pending or under review?	YES 🗌	NO 🗌
В.	In the last three (3) years have you ever been suspended, fined, disciplined, or otherwise sanctioned, restricted or excluded for any reasons, by Medicare, Medicaid, or any public program or is any such action pending or under review?	YES	NO 🗌
C.	In the last three (3) years have you ever been denied clinical privileges, membership, or contractual participation by any health care related organization*, or have clinical privileges, membership, participation or employment at any such organization ever been placed on probation, suspended, restricted, revoked, voluntarily relinquished while under investigation, not renewed while under investigation, involuntarily relinquished, or is any such action pending or under review?	YES	NO 🗌
D.	In the last three (3) years have you ever surrendered clinical privileges, accepted restrictions on privileges, terminated contractual participation or employment, taken a leave of absence, committed to retraining, or resigned from any health care related organization* while under investigation or potential review?	YES	NO 🗌
Е.	In the last three (3) years has an application for clinical privileges, appointment, membership, employment or participation in any health care related organization* ever been withdrawn on your request prior to the organization's final action?	YES	NO 🗌
F.	In the last three (3) years has your membership or fellowship in any local, county, state, regional, national, or international professional organization ever been revoked, denied, limited, voluntarily relinquished while under investigation, not renewed while under investigation, involuntarily relinquished, or is any such action pending or under review?	YES 🗌	NO 🗌
G.	In the past three (3) years, have you ever voluntarily or involuntarily left or been discharged from the education program leading to your current licensure or any subsequent training programs?	YES 🗌	NO 🗌
H.	In the last three (3) years have you ever had board certification revoked?	YES	NO 🗌
I.	In the last three (3) years have you ever been the subject of any reports to a state or federal data bank or state licensing or disciplinary entity?	YES 🗌	NO 🗌
J.	In the last three (3) years have you ever been charged with a criminal violation (felony or misdemeanor)?	YES	NO 🗌
K.	Do you presently use any illegal drugs?	YES	NO 🗌
L.	Do you currently have any physical condition, mental health condition, or chemical dependency condition (<i>alcohol or other substance</i>) that currently affects your ability to practice, with or without reasonable accommodation, the privileges requested?	YES	NO 🗌
M.	If reasonable accommodation is required, please specify the accommodation(s) required on a separate sheet.		
IVI.	Are you unable to perform any of the services/clinical privileges required by the applicable participating practitioner agreement/hospital appointment, with or without reasonable accommodation, according to accepted standards of professional performance?	YES 🗌	NO 🗌
N.	In the last five (5) years have any professional liability claims or lawsuits ever been closed and/or filed against you?	_	_
	If yes, please complete Attachment A, Professional Liability Action Detail, for each past or current claim and/or lawsuit.	YES	NO 📙
О.	In the last three (3) years has your professional liability insurance ever been terminated, not renewed, restricted, or <i>modified</i> (e.g. reduced limits, restricted coverage, surcharged), or have you ever been denied professional liability insurance?	YES 🗌	NO 🗌
provid	nospital, medical staff, medical group, independent practice association (IPA), health plan, health maintenance organiz ler organization (PPO), physician hospital organization (PHO), medical society, professional association, health care fa a delivery entity or system		
in, or memb all atta be true	fy the information in this entire application is complete, current, correct, and not misleading. I understand and acknowledge omissions from this application will constitute cause for denial of my application or summary dismissal or termination of nership or practitioner participation agreement. A photocopy of this application, including this attestation, the authorization achments has the same force and effect as the original. I have reviewed this information on the most recent date indicated be and complete. While this application is being processed, I agree to update the information originally provided in this application in the information.	ny clinical priv and release and relow and it con	rileges, d any or ntinues to
	e to provide continuous care for my patients, until the practitioner/patient relationship has been properly terminated by eith lance with contract provisions.	er party, or in	

Date:

Signature:

AUTHORIZATION AND RELEASE OF INFORMATION FORM

Modified Releases Will Not Be Accepted

By submitting this application, I understand and agree to the following:

- 1. I understand and acknowledge that, as an applicant for medical staff membership at the designated hospital(s) and/or participation status with the health care related organization(s) [e.g. hospital, medical staff, medical group, independent practice association (IPA), health plan, health maintenance organization (HMO), preferred provider organization (PPO), physician hospital organization (PHO), medical society, professional association, medical school faculty position or other health delivery entity or system] indicated on this application, I have the burden of producing adequate information for proper evaluation of my competence, character, ethics, mental and physical health status, and other qualifications. In this application, I have provided information on my qualifications, professional training and experience, prior and current licensure, Drug Enforcement Agency registration and history, and applicable certifications. I have provided peer references familiar with my professional competence and ethical character, if requested. I have disclosed and explained any past or pending professional corrective action, licensure limitations or related matter, if any. I have reported my malpractice claims history, if any, and have attached or will provide a copy of a current certificate of professional liability coverage.
- 2. I further understand and acknowledge that the health care related organization(s) or designated agent would investigate the information in this application. By submitting this application, I agree to such investigation and to the disciplinary reporting and information exchange activities of the health care related organization(s) as a part of the verification and recredentialing process.
- 3. I authorize all individuals, institutions, entities of other hospitals or institutions with which I have been associated and all professional liability insurers with which I have had or currently have professional liability insurance, who may have information bearing on my professional qualifications, ethical standing, competence, and mental and physical health status, to consult with the designated health care related organization(s), their staffs and agents.
- 4. I consent to the inspection of records and documents that may be material to an evaluation of qualifications and my ability to carry out the clinical privileges/services I request. I authorize each and every individual and organization in custody of such records and documents to permit such inspection and copying. I am willing to make myself available for interviews, if required or requested.
- 5. I release from any liability, to the fullest extent permitted by law, all persons for their acts performed in a reasonable manner in conjunction with investigating and evaluating my application and qualifications, and I waive all legal claims against any representative of the health care related organization(s) or their respective agent(s) who acts in good faith and without malice in connection with the investigation of this application.
- 6. I understand and agree that the authorizations and releases given by me herein shall be valid so long as I am an applicant for or have medical staff membership and/or clinical privileges/participation status at the health care related organization(s) designated herein, unless revoked by me in writing.
- 7. For hospital or medical staff membership/clinical privileges, I acknowledge that I have been informed of, and hereby agree to abide by, the medical staff bylaws, rules, regulations and policies.
- 8. I agree to exhaust all available procedures and remedies as outlined in the bylaws, rules, regulations, and policies, and/or contractual agreements of the health care related organization(s) where I have membership and/or clinical privileges/participation status before initiating judicial action.
- 9. I further acknowledge that I have read and understand the foregoing Authorization and Release. A photocopy of this Authorization and Release shall be as effective as the original and authorization constitutes my written authorization and request to communicate any relevant information and to release any and all supportive documentation regarding this application.

Date:
tained in this practitioner application zation(s):

Modification to the wording or format of the Oregon Practitioner Recredentialing Application will invalidate the application.



Attachment B

Professional Liability Action Detail — Confidential

Please list any past or current professional liability claim or lawsuit, which has been filed against you in the past five (5) years. Photocopy this page as needed and submit a separate page for EACH professional liability claim/lawsuit. It is not acceptable to simply submit court documents in lieu of completing this document. Please complete each field. Please attach additional sheet(s), if necessary.

Practitioner's name (print or type):
Month/day/year of the incident: and clinical details:
Your role and specific responsibilities in the incident:
Subsequent events, including patient's clinical outcome:
Month/day/year the suit or claim was filed:
Name and address of insurance carrier/professional liability provider that handled the claim:
Your status in the legal action (primary defendant, co-defendant, other):
Current status of suit or other action:
Month/day /year of settlement, judgment, or dismissal:
If case was settled out-of-court, or with a judgment, settlement amount attributed to you:
I verify the information contained in this form is correct and complete to the best of my knowledge.
Signature: Date:

Modification to the wording or format of the Oregon Practitioner Recredentialing Application will invalidate the application.